

Change Paper Sizes and Line Spacing with Macros  
WordPerfect Magazine  
Tips

I am a WordPerfect dealer and install most of our systems into offices where users have experience only on IBM typewriters. In other words, they don't comprehend page lengths or line spacing (or any formatting feature, for that matter).

If they type a legal size rather than a letter size document on their typewriter, they simply continue typing on the paper. We have found formatting to be one of the hardest things to get across to these first-time users.

Therefore, we created the included PAPERSZ.WPM macro for them to automate paper size selection.

To execute this macro, press (Alt-F10), type "papersz" and press (Enter). When the screen pauses, enter the number for the desired paper size and press (Enter).

Another handy macro is one that sets the line spacing. This macro is included as LINESPC.WPM.

To execute this macro, press (Alt-F10), type "linespc" and press (Enter). When the screen pauses, enter the desired line spacing and press (Enter).

– Ellis Anne Smith, Hattiesburg, MS